

E-GOVERNANCE POLICY

Sri Srinivasa Degree College has designed an E-Governance Policy, with the primary objective of implementing it in various academic and administrative areas of the institution. The Policy is outlined below:

1. **Infrastructure:** The college should ensure that it has a robust IT infrastructure in place, including high-speed internet connectivity, servers, and software applications required to manage various administrative tasks.
2. **Online admission and registration:** The college should have an online admission and registration system that allows students to apply for admission, submit their documents, pay fees, and complete other formalities online.
3. **Online attendance:** The college can use bio-metric attendance systems or other tools to monitor student attendance online. This will enable the college to track attendance more efficiently and minimize errors.
4. **Online grading and evaluation:** The college should use an online grading and evaluation system that allows teachers to upload grades, students to view their grades, and administrators to generate reports.
5. **Online library:** The College should have an online library system that allows students to search for and access books, journals, and other resources online.
6. **Online fee payment:** The College should provide an online fee payment system that enables students to pay their fees online using credit or debit cards, net banking, or other payment gateways.
7. **Online grievance redressal:** The College should have an online grievance redressal system that enables students to file complaints or grievances online and track their status.
8. **Online counseling:** The College can use online counseling tools to provide academic and career guidance to students.
9. **Online placement services:** The College can use online placement services to connect students with potential employers and help them find suitable jobs.
10. **Online alumni network:** The College can use an online alumni network to connect with its alumni and enable them to stay in touch with each other and the college.

SRI SRINIVASA DEGREE COLLEGE

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Affiliated to Sri Venkateswara University, Tirupati.

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