6. Communication and Collaboration: The Principal/Head of the Institution is responsible for fostering communication and collaboration within the institution and with other departments and stakeholders. This includes sharing best practices, seeking feedback, and providing support as needed.

7. Human Resource Management: The Principal/Head of the Institution is responsible for ensuring that human resource policies and practices are fair, transparent, and in compliance with relevant laws and regulations. This includes ensuring equal opportunities and creating a respectful and inclusive workplace environment.

8. Academic Integrity: The Principal/Head of the Institution is responsible for upholding academic integrity and ensuring that all faculty, staff, and students do the same. Plagiarism, cheating, and academic dishonesty will not be tolerated, and appropriate measures will be taken to address such incidents.

9. Respectful Workplace: The Principal/Head of the Institution is responsible for maintaining a respectful and inclusive workplace environment. Discrimination, harassment, and bullying of any kind will not be tolerated, and strict disciplinary action will be taken against those found guilty.

10. Evaluation and Reporting: The Principal/Head of the Institution is responsible for evaluating the effectiveness of the institution's policies and practices and reporting the results to relevant stakeholders. This includes providing feedback to faculty, staff, and students on areas of improvement and success.

Violations of this code of conduct policy may result in disciplinary action, including removal from the position or other appropriate measures. The Principal/Head of the Institution is responsible for ensuring that all faculty, staff, and students are aware of and adhere to this policy. Regular training sessions and reviews of the policy can be conducted to ensure its effective implementation.
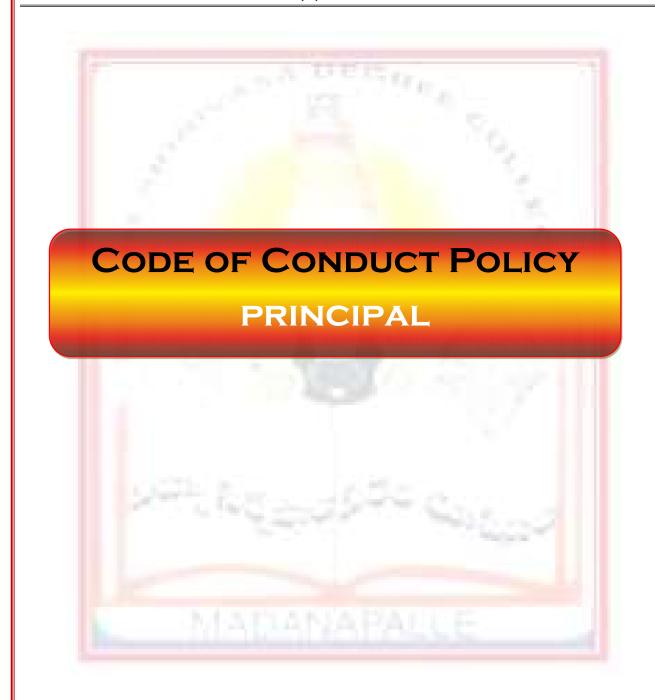
Code of Conduct Policy for the Principal

As the Head of the Institution, it is important to establish a comprehensive code of conduct policy for yourself that outlines the expectations for your professional conduct. This policy should be developed in consultation with the management and other relevant stakeholders of the institution and should be in line with relevant guidelines and regulations.

1. **Professional Conduct:** The Principal/Head of the Institution is expected to maintain high professional standards at all times. This includes demonstrating ethical behavior, being respectful to all members of the academic community, and ensuring transparency in decision-making.

2. **Leadership and Management:** The Principal/Head of the Institution is responsible for providing effective leadership and management of the institution. This includes setting strategic goals, establishing policies and procedures, and overseeing the implementation of these initiatives.

3. **Compliance with Policies:** The Principal/Head of the Institution is responsible for ensuring that the institution complies with relevant policies and guidelines. This includes adherence to regulations governing the institution, ensuring compliance with accreditation bodies, and working towards continuous improvement in all areas.

4. **Confidentiality:** The Principal/Head of the Institution is expected to maintain confidentiality with respect to sensitive information related to the institution's activities and decisions. Disclosure of such information without proper authorization is strictly prohibited.

5. **Conflict of Interest:** The Principal/Head of the Institution is expected to disclose any potential or actual conflicts of interest and take necessary steps to address them in a transparent manner.

SRI SRINIVASA DEGREE COLLEGE

Mdadanapalle - 517325

Affiliated to Sri Venkateswara University, Tirupati.

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Code of Conduct Policy

PRINCIPAL